

Alert Neighbors Program

Coordinator Role for each Home Owners Association (HOA), Apartment Complex, or Tulsa Housing Authority (THA)

- Serve as Chairperson for Alert Neighbors Committee and Block Captains.
- Preside over meetings.
- Provide resources and material for Block Captains to distribute to residents, such as stickers, handbooks, etc.
- Maintain a master list of members.
- Work with Block Captains to address specific problems or projects for residents -bike safety, personal safety, & CAP.
- Evaluate the effectiveness of Alert Neighbors program by determining change in crime statistics through crime mapping.
- Motivate Block Captains:
 - A. Communicating often
 - B. Providing recognition
 - C. Issuing certificate appreciation and special training when necessary

The Coordinator is not alone; the Crime Commission is ready and able to help accomplish these and other goals.

Block Captain Role

- Serve as the contact point for residents.
- May report to the Homeowner's Association or the residents.
- Keep a list of Alert Neighbor members on their block including: Name, Address Home phone & kind of Vehicle.
- Form a "telephone tree" to let neighbors know about activities.
- Recruit new neighbors to become active in the Alert Neighbors program.
- Distribute information concerning crime prevention.
- Hold Alert Neighbor meetings once a year, or as needed.